

Documents to be produced at the time of hostel room allotment:

Residential address proof (Rashan card/water bill/electricity bill/bank pass book etc.) for parents address copy of parents identity card having photo & signature.

Name of the student																					College Roll No.																				
---------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Office Use only

(A) Departmental verification (2nd Year on wards) YES NO

Remarks

Signature of HOD

(B) Hostel Alloted Yes No if yes ,than fill the detail:

Year 1st Year 2nd Year 3rd Year 4th Year

Block

Floor

Room No (A) (B)

Remarks

Signature of chief warden

© Account Section

Hostel Fee	
Caution Fee	
Total Fee	
Receipt No	
Date	

Signature of Account officer

Rule & Regulation of Hostel

1. All hostlers are required to maintain standard of behaviors, expected by the students of a prestigious colleges such as ours. They are expected to behave courteously and fairly with every one both inside and out side the campus
2. Student staying in the hostel are supposed to attend lectures, tutorials, seminars and all activities of college during. College hours unless he /she is sick advised by a doctor for rest if any students stay in the hostel does not attend classes or frequently misses his/her classes. he/she can be ask to vacate the hostel is meant to provide him/her facilities to attend the classes
3. It is expected that hostel residence will respect each other privacy rest hours and peace of mind by not making undue noise level. Volume of radio etc. must be kept low all times to allow others the opportunity to study or sleep in comfort. These rules are intended for the hostler to follow so as to achieve a conducive living environment for all the hostellers.

4. The hostellers are not permitted to organize any meeting/private party/function/celebration of any sort under any circumstances anywhere in the hostel premises.
5. Every student shall keep the allotted to him/her neat and clean. he/she shall take proper care of the furniture handed over to him/her the hostel authorities have the right to enter and inspect the rooms any time, even in the absence of student
6. The use of electrical appliances such as heater, electric stove/heaters/electronic iron is forbidden in any of the room allotted for residence.
7. All the students are requested to save electricity& water and students are expected to switch off lights and to close taps in their room, every time they go out.
8. All the hostellers will be charged for extra(beyond the prescribed maximum limit)consumption of electricity
9. Smoking, consumption of alcoholic drinks and spitting is strictly prohibited in the hostel/college premises.
10. hostellers will have to provide an authorization letter from his/her parent to nominate a local guardian containing his /her name,relationship,address and the phone number
11. In time for hostellers are 7:00pm(in case of girls)and 8:00pm(in case for boys)
12. Visitors including parents are allowed only into the visitor's area of the hostel during the visiting hours as follows

Monday---Saturday 3:30pm to 7:00pm

Sunday 8:00am to 7:00pm

A visitor's pass will be obtained from the office of the chief warden, well in advance by concerned student

1. No student will be allowed to leave college/hostel premises unless he/she obtains out pass from chief warden/warden and the same will be recorded in the in/out register available
2. In hostel with complete postal address and telephone/mobile numbers and also register in main gate.
3. Hostellers can make a request duly forwarded by HOD for leave from hostel for a limited period. they are allowed to leave hostel only after approval/sanction of leave by chief warden
4. The entry of any boy or parents is strictly forbidden inside girl's hostel. Girls are not permitted to enter into the boy's hostel. however parents /local guardian may be permitted with prior permission from respective chief warden/warden during visiting in boy's hostel only
5. No hostellers is allowed to keep two/four wheelers inside the campus of the hostel/college premises
6. No student should be found in other's room after 11:00pm
7. students are not allowed to take utensils from mess
8. The hostellers are forbidden to keep heavy cash/valuables in the room. the hostellers is responsible for the safety of his/her items inside the room
9. No food will be served in the room of the hostel for any student unless a certificate is produced from the institute ,medical officer to the effect that the student condition requires the food to be served in their room
10. The meals are generally not available for visitors. However in certain circumstances it can be made available on prior booking, by informing the caters at least 3 hours ago .
11. The chief warden/warden or his representative shall verify the presence of a hosteller between 8:00pm to 9:00 pm and students are strictly advised to be present in room
12. Students are not permitted to cook any kind of food on their own in the mess or in their rooms
13. All hostellers will be provided pure vegetarian food only and are not allowed to cook or bring non vegetarian food in college/hostel premises
14. Students are prohibited from climbing over the fence or wall to get in or out of the hostel
15. Compound and strictly forbidden to go on hostel roof.
16. All the facilities including additional facilities like t.v,magazine,newspaper,internet etc should not be miss used
17. The hostellers are free to meet their concerned chief warden/warden in his /her office on any day between 5:00 to 6:00 pm regarding any problem/suggestion.

UNDERTAKING BY THE PARENT'S/GUARDIAN'S

I have studied the "Rules and Regulation for Hostel Residents"(Enclosed along with Hostel Allotment Request Form) and take personal responsibility to see that undertaking given by my ward regarding ragging and maintain the overall discipline in the hostel will be honored in all respect during his/her entire period of stay in hostel of RAJASTHAN ENGINEERING COLLEGE,DUSA. I have seen all the facilities existing in the hostel/college and will not expect or demand any special facility for my ward in the hostel.

Name of student.....
College Roll No.....**Branch**.....
Date.....**Place**.....

(Parent's Signature)

UNDERATKING BY TH STUDENT

- 1.I have read all "Rules and regulations for Hostel residents "and shall abide by them in letter and spirit. I shall also abide by the rules modified or framed in future.
- 2.I shall never indulge myself directly or indirectly in any type of ragging activity.
- 3.I'll not get involved in any union/group/forum formation in hostel/college to challenge the authorities and management.
- 4.I'll not involve an any confrontation/fight/quarrel/in disciplinary activity in the hostel and the college.
- 5.I shall pay the mess bill and other charges as per the specified dates. If fails to do so. I abide by the rules and regulation about penalty.
- 6.I'll follow all the direction given from time to time by hostel authority during my stay in hostel.
- 7.This undertaking abides me for my entire stay in the hostel.
- 8.I undertaking that the decision of the hostel section in any of the above matters/issues will be binding on me and I shall fully respect the same.
- 9.I will not interchange the allotted room/furniture/fixture etc and will maintain them in good condition.

Name of student.....
College Roll No.....**Branch**.....
Date.....**Place**.....

(Student's Signature)